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MINUTES

Iowa Commission on Aging – Special Conference Call
Thursday, March 1, 10:00 a.m., Iowa Department on Aging
Jessie Parker Bldg., 510 E. 12th St, Suite 2,
Large Conference Room, Des Moines, IA, 50319
Conference Call: 877-369-0926 Code: 579-014-5711
****Working through lunch****

Welcome and Call to Order

The Iowa Commission on Aging convened a regular meeting. Commissioner Jenkins, Vice Chair called the meeting to order at 10:02 a.m.

Roll Call

Members Present

G. Willard Jenkins
Rich Motz conference call
Suzanne Heckenlaible conference call
Cheryl Arnold arrived at 10:11 a.m.
Carole Dunkin conference call

Members Absent

Richard Stone
Quentin Hart
*Senator Amanda Ragan
*Representative Dawn Pettengill
*Sen. Mark Chelgren
*Rep. Mary Gaskill

*Non-voting, Ex-officio members

Others present:

Iowa Department on Aging (IDA) Director Linda Miller, Joel Wulf, Brian Majeski, Tarrita Spicer, Erin Kurth, Linda Hildreth, Cindy Pederson, Shan Sasser, Carrie Malone, Ben Mulford, Carlene Russell, Rosemary Thierer. Joel Olah (ARCI), **Conference call:** Shelly Sindt (Elderbridge AAA), Kelli Butts-Ellston (Connections AAA), Donna Harvey (Northeast Iowa AAA), Becky Passman (Milestones AAA), Bob Welsh (Older Iowans Legislation), Di Findley (Iowa Caregivers)

Approve Agenda

Commissioner Dunkin made a motion to approve the agenda as presented. Commissioner Heckenlaible seconded. Motion carried unanimously.

Approve Minutes

Commissioner Heckenlaible made a motion to approve the minutes of the November 17, 2017, meeting as written. Commissioner Dunkin seconded. Motion carried unanimously.

Director's Report

Director Linda Miller

- Legislative Issues/SFY19

Introduction of New Staff

- Carrie Malone
- Ben Mulford

Administrative Rules (Action Item)

Brian Majeski

- Chapter 2

Commissioner Arnold made a motion to approve the Adopted and Filed version of 17 Iowa Administrative Code Chapter 2 as presented. Commissioner Dunkin seconded. Motion carried unanimously.

- Chapter 8

Commissioner Arnold made a motion to approve the Adopted and Filed version of 17 Iowa Administrative Code Chapter 8 as presented. Commissioner Dunkin seconded. Motion carried unanimously.

Nutrition Service Incentive Payment (NSIP) (Action Item)

Carlene Russell

Commissioner Heckenlaible made a motion to approve that the Iowa Department on Aging develop a procedure for distribution of a portion of the NSIP funding that incentivizes area agencies for increasing number of meals served. Commissioner Dunkin seconded. Motion carried unanimously.

SCSEP State Plan Review SFY 17 (Action Item)

Rosie Thierer

Commissioner Arnold made a motion to approve the modified state plan for the Senior Community Services Employment Program. Commissioner Dunkin seconded. Motion carried unanimously.

Betty Grandquist Award (Action Item)

Erin Kurth

Commissioner Heckenlaible made a motion to approve the nominations of Barbara McClintock and Representative Dave Heaton to the 2017 Betty Grandquist Lifetime Achievement Award. Commissioner Arnold seconded. Motion carried unanimously.

Legislative Update

Brian Majeski

- HF2449: Changes the name of the Office of Substitute Decision Maker to Office of the Public Guardian. Updates the duties of the department.
- HF2451: Updates languages in the original bill. Changes funding from formula to method for distribution. Timing of designation coordinated with the updates of the area plan. Clarifies the Commission role. Area agencies should not provide sub-grants but rather contracts with state/federal funds. Encourages AAA to look for entrepreneurial opportunities for funding. Changes to Workforce Opportunities Act. Eliminate provision that states AAA investigate elder abuse.
- SF2117: Appropriation Reductions

Fiscal Update/Auditor Analysis

Jeff Batz

- Reviewed Revenue Expenditure Report

Unmet needs and waiting lists

Shan Sasser

- AAA provided information on how they handled waitlist or their plans to track that information.
 - IDA is working on creating policy and guidance to handle both with clear definitions of each. Utilization review to be conducted to assist with process.

Area Plan Update

Shan Sasser

- Discussed the Area Plan process updates.

AAA On-site Monitoring 2018

Carrie Malone

- Discussed the process of on-site monitoring. Once in the spring and again in the fall.
- Letters will be mailed to each AAA 60 days prior to the visit.
- Tutorials and forms will be uploaded online to ease the process for everyone.

Commissioner Jenkins asked how can everyone assist with recruiting employees in aging.

Next meeting: Thursday, June 7th, 10:00-2:00p

No Public Comment

Meeting adjourned at 12:18 p.m.