

Area Agency on Aging's Certification Regarding Compliance with Requirements of Iowa Code Chapter 8F

As a condition of entering into this Contract with the Iowa Department on Aging ("Department"), the Area Agency on Aging certifies that it has the following information available for inspection by the Department and the Iowa Legislative Services Agency:

1. Information documenting the legal status of the Contractor, such as agreements establishing it pursuant to Iowa Code chapter 28E or other intergovernmental agreements, articles of incorporation, bylaws, or any other information related to the establishment or status of Area Agency on Aging. In addition, the information shall indicate whether the Area Agency on Aging is exempt from federal income taxes under section 501(c) of the Internal Revenue Code.
2. Information regarding the training and education received by the members of the governing body of Area Agency on Aging relating to the duties and legal responsibilities of the governing body.
3. Information regarding the procedures used by the governing body of Area Agency on Aging to do all of the following:
 - a. Review the performance of management employees and establish the compensation of those employees.
 - b. Review the Area Agency on Aging's internal controls relating to accounting processes and procedures.
 - c. Review the Area Agency on Aging's compliance with the laws, rules, regulations, and contractual agreements applicable to its operations.
 - d. Information regarding adopted ethical and professional standards of operation for the governing body and employees of the Area Agency on Aging and information concerning the implementation of these standards and the training of employees and members of the governing body on the standards. The standards shall include, but not be limited to, a nepotism policy, which shall provide, at a minimum, for disclosure of familial relationships among employees and between employees and members of the governing body, policies regarding conflicts of interest, standards of responsibility and obedience to law, fairness, and honesty.
 - e. Information regarding any policies adopted by the governing body of Area Agency on Aging that prohibit taking adverse employment action against employees of Area Agency on Aging who disclose information about a service contract to the Department, the auditor of state, or the office of citizens' aide and that state whether those policies are substantially similar to the protection provided to state employees under Iowa Code § 70A.28. The information provided shall state whether employees of the Area Agency on Aging are informed on a regular basis of their rights to disclose information to the Department, the office of citizens' aide, the auditor of state, or the office of the attorney general and the telephone numbers of those organizations.

Area Agency on Aging agrees to provide any additional information to the Department or the Iowa Legislative Services Agency upon request.

We further state that Area Agency on Aging is in full compliance with all laws, rules, regulations, and contractual agreements applicable to the Area Agency on Aging and the requirements of the Iowa Code Chapter 8F.