



IOWA DEPARTMENT ON AGING  
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## IOWA AGING OPERATIONAL GUIDANCE 2018 – A-04

November 15, 2017

**TO:** Area Agencies on Aging  
**FROM:** Joel Wulf, Assistant Director  
**SUBJECT:** SFY 2019 Update to SFY 2018-2021 Area Plan on Aging  
**DUE DATE:** April 2, 2018  
**EFFECTIVE:** July 1, 2018  
**EXPIRATION:** June 30, 2019  
**REFERENCE:** Older Americans Act, Section 306(a) (Area Plans); Iowa Administrative Code 17-6.2(1) (Area Plan); Iowa Code 231.33 (Area Agencies on Aging Duties).

**ACTION REQUIRED:**  Yes  No  Informational Only

### ***SFY 2019 Update to the SFY 2018-2021 Area Plan on Aging***

Area Agencies on Aging (AAAs) must submit their SFY 2019 Update to their approved SFY 2018-2021 Area Plan on Aging per IDA issued instructions, template, and forms.

All required documents for the SFY 2019 update are located on the Iowa Department on Aging web site: <https://www.iowaaging.gov/area-agencies-aging/area-plan-aging-guidance>.

### **Due Date**

The SFY 2019 Update to the SFY 2018-2021 Area Plan on Aging must be submitted electronically to Shan Sasser at [Shan.Sasser@iowa.gov](mailto:Shan.Sasser@iowa.gov) no later than 4:00 pm on April 2, 2018.

The *SFY 2019 Area Plan Budget Report Instructions* document includes detailed instructions for submitting the SFY 2019 Area Plan budget electronically in IAFRS. The FY2019 Area Plan budget report is due no later than 4:00 pm on April 2, 2018

**INQUIRIES:** For further information, contact Shan Sasser by e-mail at [Shan.Sasser@iowa.gov](mailto:Shan.Sasser@iowa.gov) or by phone at (515) 725-2184. Please reference the SFY2018-2021 Area Plan on Aging.