



IOWA AGING OPERATIONAL GUIDANCE 2020-A-05

November 19th, 2020

TO: Area Agencies on Aging
FROM: Brian Majeski, Assistant Director
SUBJECT: SFY 2022-2025 Area Plan on Aging
DUE DATE: May 1, 2021
EFFECTIVE: November 19, 2020
EXPIRATION: June 30, 2021
REFERENCE: Older Americans Act, Section 306(a) (Area Plans); Iowa Administrative Code 17- 6.2(1) (Area Plan); Iowa Code 231.33 (Area Agencies on Aging Duties).

ACTION REQUIRED: Yes No Informational Only

SFY 2022-2025 Area Plan on Aging

Area Agencies on Aging (AAAs) must submit their SFY 2022-2025 Area Plan on Aging per IDA issued instructions, template, and forms.

All required documents for the SFY 2022-2025 Area Plan on Aging are located on the Iowa Department on Aging web site:

<https://iowaaging.gov/about/area-agencies-aging/aaa-professionals/area-plan-aging-guidance>.

Due Date The SFY 2022-2025 Area Plan on Aging must be submitted electronically to Zach Rhein at no later than 4:00 pm on May 1, 2021. The SFY 2022 Area Plan budget report must be submitted in IAFRS no later than 4:00 pm on May 1, 2021.

SFY 2022–2025 Area Plan on Aging Technical Assistance

IDA staff will discuss the SFY 2022–2025 Area Plan on Aging instructions and provide technical assistance as part of scheduled December technical assistance visits. (These visits will be scheduled separately from this IAOG.)

SFY 2022 Reporting Manual

The SFY 2022 Reporting Manual will include service definitions for all services listed in the Service Coverage tables in Section Two of the area plan update template and in IAFRS.

- A draft version of the SFY 2022 Reporting Manual will be made available to the AAAs on January 4, 2021 for comment and feedback.
- AAA comment and feedback on the draft Reporting Manual will be due back to IDA on January 18, 2021.
- The final SFY 2021 Reporting Manual will be issued on February 1, 2021.

A schedule of activities is included in the *SFY 2022–2025 Area Plan on Aging Instructions* document.

SFY 2022 Budget Report (IAFRS)

Notification regarding the availability of the Area Plan Financial Status Reports (FSRs) of the SFY 2022 Area Plan Budget Report will be issued from Jeff Batz on February 1, 2021. IDA will issue revisions to the allotment tables in the *Area Plan Budget Report Instructions* document as necessary.

INQUIRIES: For further information, contact Zach Rhein by e-mail at zachary.rhein2@iowa.gov or by phone at 515.250.5208. Please reference the SFY 2022–2025 Area Plan on Aging.