



Agency Name: \_\_\_\_\_

**Request to Provide Direct Service**

Per IAC 17-6.12, AAAs must submit a request to provide direct services. The following services are exempt from the requirements in subrule 6.12(2):

- a. Information and assistance;
- b. Outreach;
- c. Case management;
- d. Advocacy representation;
- e. Public education;
- f. Employment services;
- g. Mental health outreach;
- h. Coordination of efforts concerning the prevention of elder abuse;
- i. Options counseling.

For other services the AAA plans to provide directly, the agency must submit a request that includes the name of the service(s), provision (reason) and justification.

**Provisions.** Sections 307(a)(8) of the Older Americans Act provides that services will not be provided directly by the Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions listed below.

- a. Provision of the service(s) by the area agency on aging is necessary to assure an adequate supply of such services;
- b. Such service(s) are directly related to area agency on aging administrative functions; or
- c. The service(s) can be provided more economically, and with comparable quality, by the area agency on aging.

**Justification.** For each service, provide a justification for the waiver request.

- The justification should include such factors as a cost analysis or needs assessment, the area agency's efforts to secure services through a competitive solicitation process such as a request for proposal (RFP).
- If the service is considered part of administration activity, describe the rationale for considering it part of the administrative activity and the authority for that rationale.



The following table includes the service(s) for which the agency is seeking approval to provide directly, provision, and justification. In addition, the agency may specify the time period during which the service is provided directly and/or in which counties.

Service	Provision Enter one or more of the provisions listed above.	Justification	Time period	Counties



Service	Provision Enter one or more of the provisions listed above.	Justification	Time period	Counties

Public hearing documentation indicates the manner in which public input on the proposal to directly provide service(s) listed above was obtained.

Executive Director



To be completed by IDA Staff

Per IAC 17-6.12, the Commission on Aging may approve an AAA request to provide direct service. Approval will be based upon documentation provided. If the criteria for approval of a request to provide direct services are not met, a condition may be placed on the area plan approval.

Service	Approved?	If not approved, why not	Additional information required	Date approved by Commission

